



University of Milwaukee – Wisconsin Compliance Office
Occasional Team Meal Prior Approval Form



NCAA Bylaw 16.11.1.5 Occasional Meals. A student-athlete or the entire team in a sport may receive an occasional meal in the locale of the institution on infrequent and special occasions from an institutional staff member. An institutional staff member may provide reasonable local transportation to student-athletes to attend such meals.

A student-athlete or the entire team may receive an occasional meal from a representative of athletics interests on infrequent and special occasions under the following conditions:

- a) The meal must be provided in an individual's home, on campus or at a facility that is regularly used for home competition and may be catered; and
- b) A representative of the institution's athletics interests may provide reasonable local transportation to student-athletes to attend the meal function only if the meal function is at the home of that representative.

ATHLETIC DEPARTMENT POLICY: All occasional meals must have prior approval from the Compliance Office before planning an occasional meal. **All occasional meals provided by a representative of athletics interests must go through the same process as meals paid for with institutional funds.**

Team/Student-Athlete: _____ Date of meal: _____

Semester: Fall 20____ Spring 20____ Summer 20____

Request made by: ☐ Coach ☐ Athletics Administrator
☐ Representative of Athletics Interest ☐ Other _____

Location where meal will be held: _____

Will transportation be provided? ☐ Yes ☐ No

AGREEMENT: I have read this Occasional Meal Request Form and agree to abide by all of the terms and conditions set forth per NCAA rules.

Signature of Coach/Administrator/Other

Date

DO NOT WRITE BELOW THIS LINE.

☐ Approved ☐ Not Approved

Compliance Office Signature

Date

Sport Supervisor

Date